



Sharikatul Hussain Saturday Workshop Academic Year 2022 / 2023

Parent Guidelines

Dear Parents,

Salamun Alaykum.

We would like to take this opportunity to welcome your child/children to the Saturday Workshop for the academic year 2022 / 2023. To ensure the smooth and efficient running of the workshop we have listed a brief overview and a few guidelines, which we hope you will support as they are for the benefit of your child(ren) and the workshop.

Sharikatul Hussain Saturday Workshop

Inspiring our students with a lifelong learning of Islam according to the teachings of the Ahlul Bayt (as), nurturing piety, and preparing them to strengthen our communities.

Overview

Sharikatul Hussain Saturday Workshop this year will move to the Digital Tarbiyah Syllabus (Curriculum), proposed by the Madrasah Centre of Excellence (MCE). The core theme of the Tarbiyah Curriculum covers Aqidah, Fiqh, Tareekh, Akhlaq and Qur'an using a unique and integrated approach. The aim of the Tarbiyah Curriculum is to provide an effective learner-centred platform that always keeps the learner's needs at the fore front and inspires children to adopt and adhere to an Islamic lifestyle following the footsteps of the Ahlul Bayt (A.S)

Together with the Tarbiyah Curriculum, the Saturday workshop will also include the teaching of extra Fiqh lessons to enhance the children's' learning. This has been, because of feedback from our staff with a need for greater emphasis on daily Fiqh laws for our children's' betterment.

The Workshop children have benefitted from a tailored amazing Qur'an Syllabus which was changed in 2020 from ability based to classroom and age based and this has vastly improved the learning of Qur'an amongst the children.

Although the Workshop teaches a core syllabus on Islam, based on the Jaffery school of thought, it has an open policy of welcoming students from other denominations.

The Workshop provides a syllabus for students to learn from and will provide, from time to time, additional resources and assistance where necessary. However, emphasis is on the students to be proactive, be attentive during their lessons, be well behaved and be punctual.



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Parental Assistance

It is a compulsory requirement for all parents with children in classes P to 3 to help and assist the teachers of the workshop if the Class teacher requests help from the Parents.

This is because the workshop has a very limited number of volunteer teaching staff and for Health and Safety requirements, it is a necessity for parents to volunteer and participate to help and assist the Class teacher and observe the learning of the children to help them further.

Parents of students struggling in Qur'an will also have to compulsory attend their child's class to understand the Qur'an lesson and help the child at the Workshop and at home.

Online Portal- <https://sharikatul.classe365.com/>

The Workshop has a Portal for management of admin work. All Parents/Guardians should have a login and password from our portal where they can review their child/ren's information and amend as necessary.

The workshop will roll out logins for the student portal during the course of 2022, these will go to the parents' email address. If you have not received any logins or are experiencing any difficulties, please contact Brother Hasnain Karim on **07725 135617**.

Communication

The Administration Team maintains communication with the Parents by various means. All parents are informed of any upcoming event by the notices via the Classe365 portal, the Website, WhatsApp messages and Emails.

A calendar of dates listing workshop opening and holidays for the year will be e-mailed to the registered e-mail address, WhatsApp's on Class groups and will be available on the website and Classe365 Portal.

All Parents should ensure that they are registered and update on Classe365 Parents portal any e-mail, mobile number, or address changes.

The workshop website www.sharikatul-hussain.org has the latest bulletins and events, syllabus, calendar, generic information, and articles are held.

If you have any queries or wish to discuss any other matter personally, please do not hesitate to contact the Management on **0786 786 2804 / 0772 513 5617**



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Pandemic Situation

In case of a pandemic situation, if Beaumont Leys School closes, the Saturday Workshop will continue operating with all Classes reverting to Virtual classes in individual homes. Please check for further announcements and instructions via 365 Portal, Website and WhatsApp groups.

We recommend all parents from classes P to 3 to sit with their children during the virtual classes. Parents may be asked to assist classes in order to meet the above requirement.

Workshop Address

Sharikatul Hussain Saturday Workshop,

Beaumont Leys School, Anstey Lane, Leicester. LE4 0FL

The workshop this year begins in October 2022 and ends in July 2023. Saturday Workshop will commence classes from 10.30AM to 14:30PM. Students must arrive and be picked up ON TIME. **If, for whatever reason, your child is going to be late or must leave early, please notify someone from the administration in advance.**

PARENTS WILL NOT BE ALLOWED UPSTAIRS, PLEASE DROP AND COLLECT YOUR CHILD/REN FROM THE FOYER/SHELTER AREA DOWNSTAIRS

Absenteeism

Please refer to the Attendance Policy 2022 / 2023 that was sent out during enrolment or on the website.

Mobile Phones

Mobile telephones are **NOT allowed** to be used during online classes at the workshop. Please refer to the Mobile Phone Policy 2022 /2023 on the website.

Dress Code

Girls/ladies should be in hijab and should wear chaadar or a coat while at the workshop.

Boys/gents should wear respectable clothes while at the workshop. No shorts allowed except during sports only.



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Fees Schedule for 2022 / 2023

Please note the fees are payable even if the child is absent.

The total amount of fees per child is £120.00 for the academic year 2022 / 2023
(Payable at Enrolment- Via bank transfer using the ADMISSION NUMBER as reference)

If the initial £60 Fees and any unpaid 2021 fees is not settled at ENROLMENT, then the child's place for 2022 /2023 at Sharikatul Hussain Saturday Workshop will NOT BE GUARANTEED.

If you have any concerns or encounter any problems, please contact Sharikatul Hussain via email- sharikatul@gmail.com or you can contact Hasnain Karim- 07725 135617.

Account Name: Sharikatul Hussain Workshop

Sort Code: 40-12-35

Account No: 31403303

Reference: ADMISSION NUMBER

PLEASE NOTE THE REFERENCE OF THE TRANSFER HAS TO BE YOUR CHILD(REN)'S ADMISSION NUMBER(S).

Tablets and E-learning 2022 / 2023

The Workshop provides iPads to students from classes 3 to 11. The iPads incorporate all student manuals (Tarbiyah, Fiqh & Qur'an) for the workshop.

Parents need to read the tablet policy as an acceptance to the policy guidelines. Please refer to the Tablet Policy 2022 for further guidance.

Workbooks

Classes P-2 will be given workbooks and a Qur'an syllabus and will also benefit from the Digital Online Tarbiyah syllabus storybooks during classes. If the student were to misplace their Workbooks, then they would need to pre-order and purchase a replacement from the admin department.

Preparation for Class / Homework

The teacher expects the student to come to class prepared with the required materials. Parents are encouraged to check what is being taught and what homework has been assigned.



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Break Times

Students may bring a snack and drink for break. Alternatively, they can purchase food/drinks/confectionary from the tuck shop. The tuck shop menu is available to view via the website.

Informal Assessments for 2022 / 2023

All Classes will have informal assessments set by the class teacher each term and Parents will be invited for a 1-2-1 discussion at a Coffee Morning with the teacher following the assessments. This will ensure any learning issues that the child may be encountering is dealt with at an early stage instead of the end of the year.

The students will be assessed informally per term on Tarbiyah and Qur'an memorisation.

Please make note of the informal assessment dates in order that no appointments or holidays are booked on these dates. Students will NOT be allowed to re-take term assessments without a serious and genuine reason.

Car Park

Please ensure that you park your car sensibly in the main Car Park and please **DO NOT BLOCK** other cars when picking/dropping children to the school.

The School Management has highlighted this Issue and has warned us that if we paid no heed, then there would be dire consequences. Please use the overflow parking in the event the main carpark is full.

Please respect and acknowledge that other Organisations / Groups also use the same car park facilities.

Sports 2022 / 2023

The Saturday Workshop Sports Warriors department is undergoing a transformation for the year 2022 / 2023. Please watch the space for further announcements.

Football for Boys will continue as normal every Saturday after the workshop from **2.30 pm until 4.00 pm** at Beaumont Leys School (unless notified). For further details please contact Brother Hussein Fazal on 07795833054



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Rules and Regulations

Parents are reminded to explain the children of the following rules to be adhered.

- Children should not remain in the classroom unsupervised
- Report any faulty or damaged equipment noted before the start of the class.
- Please do not move any of the desks / furniture and if you do so then please put it back in the same order and condition.
- **Teachers and Children should ensure that all rubbish is tidied after EACH lesson. And ensure that the desks or walls have not been marked or scratched.**
- Ensure that all computer/electronic items e.g. Active (interactive) boards, projectors if utilised have been switched off
- The boards should be wiped clean/switched off. However, any items from the school should be left untouched.
- Ensure windows are shut and that the classroom is left as found at the end of the class.
- **Ensure that there is no wastage of water or tissues in the toilets and the toilet area is left clean and tidy**